

La Trinidad Water District Revised Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
001	Procurement of Office Supplies	All Dept	Shopping	January-December 2023				Corporate Budget	876,024.11	876,024.11		
002	Procurement of office forms for printing of non-accountable forms expense	All Dept	Shopping	January-December 2023				Corporate Budget	342,932.46	342,932.46		
003	Procurement of Fuel, Oil and Lubricants	All Dept	Negotiated Procurement	January-December 2023				Corporate Budget	4,183,200.00	4,183,200.00		For Pumping Station Generators and all LTWD SV * inclusive of fuel expenses for GAD activities to provide Technical Assistance & Reimbursable expenses made by BOD
004	Procurement of water treatment chemicals	PD	Public Bidding	January-December 2023				Corporate Budget	1,314,738.30	1,314,738.30		
005	Procurement of Other Supplies and Materials	All Dept	Shopping	As the need arises				Corporate Budget	421,186.33	421,186.33		Alcohol, Janitorial Equipment /supplies, lighting equipment
006	Procurement of Office Equipment	All Dept	Shopping	As the need arises				Corporate Budget	141,598.42	141,598.42		
007	Procurement for Communication Equipment	All Dept	Shopping	As the need arises				Corporate Budget	26,204.16	26,204.16		
008	Procurement for Information and Communication Technology Equipment	All Dept	Shopping	As the need arises				Corporate Budget	765,085.20	765,085.20		
009	Procurement for Printing Equipment	All Dept	Shopping	As the need arises				Corporate Budget	270,639.60	270,639.60		
010	Procurement of power for pumping	PD	Lone Provider	January-December 2023				Corporate Budget	33,600,000.00	33,600,000.00		
011	Procurement of water testing services and expenses	PD	Negotiated Procurement	As the need arises				Corporate Budget	911,400.00	911,400.00		



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				Activity	Activity	Activity		Total	MOOE	CO	
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing				
012	Procurement of materials and services for the repair and maintenance of collecting/ Impounding Reservoir	PD	Shopping	As the need arises				Corporate Budget	60,000.00	60,000.00	
013	Procurement of materials and services for the repair and maintenance of springs and tunnels	PD	Shopping	As the need arises				Corporate Budget	120,000.00	120,000.00	
014	Procurement of materials/ chemicals and meals for the repair and maintenance of wells	PD	Shopping	As the need arises				Corporate Budget	600,000.00	600,000.00	
015	Procurement of materials and services for the repair and maintenance of supply mains	PD	Shopping	As the need arises				Corporate Budget	480,000.00	480,000.00	
016	Procurement of materials and services for the repair and maintenance of Source of Supply Plant Structures and Improvement.	PD	Shopping	As the need arises				Corporate Budget	41,401.07	41,401.07	
017	Procurement of materials and services for the repair and maintenance of Pumping Plant Structures and Improvement.	PD	Shopping	As the need arises				Corporate Budget	135,586.00	135,586.00	
018	Procurement of materials and services for the repair and maintenance of Water Treatment Structures and Improvement.	PD	Shopping	As the need arises				Corporate Budget	70,207.50	70,207.50	
019	Procurement of materials and services for the repair and maintenance of Transportation Equipment	All Dept	Shopping	As the need arises				Corporate Budget	756,000.00	756,000.00	
020	Procurement of materials and services for the repair and maintenance of power production equipment	PD	Shopping/ Negotiated Procurement	As the need arises				Corporate Budget	600,000.00	600,000.00	
021	Procurement of materials and services for the repair and maintenance of pumping equipment	PD	Shopping	As the need arises				Corporate Budget	120,000.05	120,000.05	



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				Activity				Total	MOOE	CO	
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award					
022	Procurement of materials for the repair and maintenance of water treatment machineries and equipment.	PD	Shopping/ Negotiated Procurement	As the need arises			Corporate Budget	978,440.00	978,440.00	Others: R&M for filters and other water treatment Equipment	
023	Procurement of Chlorine Residual Test Kit	PD	Shopping	As the need arises			Corporate Budget	21,560.00	21,560.00		
024	Procurement of materials for the repair and maintenance of Power Operated Equipment	PD	Shopping	As the need arises			Corporate Budget	207,281.14	207,281.14		
025	Procurement of materials, equipment. Services for the repairs and maintenance of Tools, shop & garage equipment	PD	Shopping	As the need arises			Corporate Budget	110,193.13	110,193.13		
026	Procurement of materials, equipment. Services for other maintenance and operating expenses	PD	Shopping	As the need arises			Corporate Budget	60,000.00	60,000.00		
027	Transportation and Incidental expenses : Engineering Supervision	C&M	Alternative Mode	As the need arises			Corporate Budget	60,000.00	60,000.00		
028	Procurement of Semi- Expendable Machinery Equipment Expense: Machinery	C&M	Shopping	As the need arises			Corporate Budget	10,488.19	10,488.19		
029	Procurement of Semi- Expendable Machinery Equipment Expense: Other Equipment	C&M	Shopping	As the need arises			Corporate Budget	17,859.60	17,859.60		
030	Procurement of materials,equipment and other Incidental expenses for the Repairs and Maintenance of Springs and Tunnels (Infrastructure Asset)	C&M	Shopping	As the need arises			Corporate Budget	5,379.22	5,379.22		
031	Procurement of materials,equipment and other Incidental expenses for the Repairs and Maintenance of Wells (Infrastructure Asset)	C&M	Shopping	As the need arises			Corporate Budget	50,610.87	50,610.87		



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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
032	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Supply Mains (Infrastructure Asset)	C&M	Public Bidding		As the need arises			Corporate Budget	1,014,993.47	1,014,993.47		
033	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Reservoirs and Tanks (Infrastructure Asset)	C&M	Shopping		As the need arises			Corporate Budget	5,379.22	5,379.22		
034	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Trans & Distribution Mains	C&M	Public Bidding		As the need arises			Corporate Budget	2,132,635.76	2,132,635.76		
035	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Service Mains	C&M	Shopping		As the need arises			Corporate Budget	913,780.01	913,780.01		
036	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Water Meters	C&M	Shopping		As the need arises			Corporate Budget	1,830.40	1,830.40		
037	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Hydrants	C&M	Shopping		As the need arises			Corporate Budget	18,078.26	18,078.26		
038	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Pumping Plant Structures & Improvement	C&M	Shopping		As the need arises			Corporate Budget	173,584.20	173,584.20		
039	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Water Treatment Structures & Improvement	C&M	Shopping		As the need arises			Corporate Budget	168,363.56	168,363.56		



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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
040	Procurement of materials, equipment and other incidental expenses for the Repairs and Maintenance of Administrative Structures and Improvements	C&M	Shopping	As the need arises				Corporate Budget	168,363.56	168,363.56		hacksaw blade , welding rod oxygen,acetylene and other tools for the general repair and maintenance purposes
041	Procurement of materials and services for the repair and maintenance of furniture and fixture	AD & C&M	Shopping	As the need arises				Corporate Budget	108,000.00	108,000.00		
042	Procurement of materials and services for the repair and maintenance of Pumping Equipment	C&M	Shopping	As the need arises				Corporate Budget	94,446.00	94,446.00		
043	Procurement of materials, equipment. Services for the repairs and maintenance of Tools, shop & garage equipment	C&M	Shopping	As the need arises				Corporate Budget	200,000.00	200,000.00		
044	Traveling Expenses (local) under Meter Reading Expenses	COM	Negotiated Procurement	January-December 2023				Corporate Budget	349,920.00	349,920.00		(Per Diems: Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket) (Per Diems: Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
045	Maintenance of Billing and Collection System	COM	Shopping	As the need arises				Corporate Budget	24,000.00	24,000.00		
046	Procurement of materials and services for the repair and maintenance of Semi-Expendable Machinery and Equipment	COM	Shopping	As the need arises				Corporate Budget	26,400.00	26,400.00		
047	Traveling Expenses- Board of Directors	AD	Negotiated Procurement	As the need arises				Corporate Budget	464,000.00	464,000.00		
048	Traveling Expenses- Rank and File (Office of the GM)	AD	Negotiated Procurement	As the need arises				Corporate Budget	59,700.00	59,700.00		(Per Diems: Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)



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				Activity				Total	MOOE	CO		
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
049	Traveling Expenses- Rank and File (Administration Department)	AD	Negotiated Procurement		As the need arises			Corporate Budget	69,800.00	69,800.00		(Per Diems; Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
050	Traveling Expenses- Rank and File (Commercial Department)	AD	Negotiated Procurement		As the need arises			Corporate Budget	63,800.00	63,800.00		(Per Diems; Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
051	Traveling Expenses- Rank and File (Const. & maint Department)	AD	Negotiated Procurement		As the need arises			Corporate Budget	63,800.00	63,800.00		(Per Diems; Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
052	Traveling Expenses- Rank and File (Production Department)	AD	Negotiated Procurement		As the need arises			Corporate Budget	63,800.00	63,800.00		(Per Diems; Accommodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
053	Training Expenses: Rank & File Employees	AD	Negotiated Procurement		As the need arises			Corporate Budget	378,800.00	378,800.00		Seminar Fees & Other Charges (Office of the GM & Admin; Com; Const; & Prod. Dept)
054	Training Expenses: Board of Directors	AD	Negotiated Procurement		As the need arises			Corporate Budget	246,000.00	246,000.00		Seminar Fee; Air Fare
055	Procurement of Various Accountable Forms	AD	Shopping		January-December 2023			Corporate Budget	29,370.00	29,370.00		
056	Procurement of Semi- Expendable Other Equipment	AD	Shopping		January-December 2023			Corporate Budget	5,720.00	5,720.00		
057	Communication expenses:	AD	Negotiated Procurement		January-December 2023			Corporate Budget	36,000.00	36,000.00		Postage and deliveries



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058	Communication expenses:	AD	Negotiated Procurement	January-December 2023				Corporate Budget	540,700.00	540,700.00		(mobile & landline) and internet)
059	Procurement of other outside services (Survey)	AD	Shopping	As the need arises				Corporate Budget	80,000.00	80,000.00		
060	Procurement of extra ordinary & miscellaneous items, under GMI's EME	AD	Shopping	As the need arises				Corporate Budget	120,000.00	120,000.00		
061	Procurement of professional services (Other Legal Counsel)	AD	Negotiated Procurement	As the need arises				Corporate Budget	42,000.00	42,000.00		(Other Legal Counsel)
062	Procurement of other professional services.	AD	Negotiated Procurement	As the need arises				Corporate Budget	120,000.00	120,000.00		
063	Procurement of Consultancy Services	AD	Public Bidding	As the need arises				Corporate Budget	1,200,000.00	1,200,000.00		
064	Procurement of other outside services (CCTV Monitoring)	AD	Negotiated Procurement	January-December 2023				Corporate Budget	30,000.00	30,000.00		(security services and CCTV monitoring services)
065	Procurement of materials and services for the maintenance of Administrative Structures and Improvements	AD	Shopping	As the need arises				Corporate Budget	72,000.00	72,000.00		
066	Procurement of materials and services for the maintenance of Machinery and Equipment	AD & C&M & PD	Shopping	As the need arises				Corporate Budget	234,000.00	234,000.00		inc. Fire Fighting Equipment
067	Procurement of materials and services for the maintenance of Semi-expendable office equipment	AD	Shopping	As the need arises				Corporate Budget	60,000.00	60,000.00		
068	Procurement of various materials and services for Advertising, Promotional & Mktg.	AD	Shopping	As the need arises				Corporate Budget	24,000.00	24,000.00		



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069	Printing, binding and Publications	AD	Shopping	January-December 2023			Corporate Budget	744,000.00	744,000.00		Public information drives , calendar, tarpaulin: Blood Donors' month Includes BOD Meetings/ Visitors; LTWD Anniversary; BOD Reimbursable/ GAD Activities ; Activities under C&M Dept.
070	Procurement for Representation Expenses	AD and C&M	Shopping/ Negotiated Procurement	January-December 2023			Corporate Budget	888,000.00	888,000.00		
071	procurement of services on freight and handling	AD	Shopping/ Negotiated Procurement	As the need arises			Corporate Budget	12,000.00	12,000.00		
072	Subscriptions of reading materials and cable television service.	AD	Shopping/ Negotiated Procurement	January-December 2023			Corporate Budget	17,640.00	17,640.00		
073	Procurement of various items for Donations & contributions	AD	Shopping/ Negotiated Procurement	As the need arises			Corporate Budget	36,000.00	36,000.00		aquarius, national geographic, cable
074	Procurement of various items for other maintenance and operating expenses	AD	Shopping/ Negotiated Procurement	January-December 2023			Corporate Budget	96,000.00	96,000.00		
NEW CINNECTION MATERIALS											
NC 001	Procurement of HDPE Pipes	C&M	Shopping	January-December 2023			Corporate Budget	119,577.60			sizes: 20mm and 25mm dia
NC 002	Procurement of GI pipes	C&M	Shopping	January-December 2023			Corporate Budget	414,746.40			sizes: 1/2" , 3/4" , 1"
NC 003	Procurement of Plastic Fittings for HDPE Pipes	C&M	Shopping	January-December 2023			Corporate Budget	426,861.60			(Plastic) : Male Adapter, union connectors, male adaptors
NC 004	Procurement for Malleable Fittings	C&M	Shopping	January-December 2023			Corporate Budget	626,390.92			Elbow, St. Elbow, Tee, Coupling, union and bushing



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NC 005	Procurement of Ballvalve with lockwing	C&M	Shopping	January-December 2023			Corporate Budget	341,500.80			Adapter and connector
NC 006	Procurement of Brass Fittings	C&M	Shopping	January-December 2023			Corporate Budget	458,584.00			
NC 007	Procurement of Brass Horizontal Checkvalves	C&M	Shopping	January-December 2023			Corporate Budget	408,211.20			
NC 008	Procurement of Teflon Tapes	C&M	Shopping	January-December 2023			Corporate Budget	220,800.00			
CAPITAL EXPENDITURES											
CAPEX 001	Procurement of various materials, equipment and services under source Development: Guinamay Sarol Deep Well, Bailili (Km.3 lot)	C&M	Public Bidding	1st to 2nd Quarter 2023			Corporate Budget	4,500,000.00		4,500,000.00	
CAPEX 002	Procurement of various materials, equipment and services under source Development: Chac-chacan Deep Well, Poblacion, La Trinidad, Benguet	C&M	Public Bidding	3rd to 4th Quarter 2023			Corporate Budget	4,850,000.00		4,850,000.00	
CAPEX 003	Procurement of various materials, equipment and services under Source Improvement: Procurement and Installation of (Three (3) units Stainless Steel Filter and Two (2) Booster pump with motor controller; upgrading of existing transformer and other accessories and upgrading of distribution panels at Pines Park Spring Source	C&M	Public Bidding	2nd Quarter 2023			Corporate Budget	5,500,000.00		5,500,000.00	
CAPEX 004	Procurement of various materials, equipment and services under Installation of New Transmission Main: Guinamay Sarol Deep Well towards Oras Area	C&M	Shopping	1st Quarter 2023			Corporate Budget	480,000.00		480,000.00	



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CAPEX 005	Procurement of various materials, equipment and services under Installation of New Transmission Main: Oras to 'Hexen Motors' Area (Bailii)	C&M	Shopping		2nd Quarter 2023			Corporate Budget	288,000.00		288,000.00	
CAPEX 006	Procurement of various materials, equipment and services under Installation of New Transmission Main: Chac-chacan Deep Well towards Paris Area	C&M	Shopping		4th Quarter 2023			Corporate Budget	320,000.00		320,000.00	
CAPEX 007	Procurement of various materials, equipment and services under rehabilitation of Distribution Main: Oras to 'Hexen Motors' Area (Bailii)	C&M	Shopping		2nd Quarter 2023			Corporate Budget	480,000.00		480,000.00	
CAPEX 008	Procurement of various materials, equipment and services under rehabilitation of Distribution Main: Capuyan Area (Bailii)	C&M	Shopping		1st Quarter 2023			Corporate Budget	116,000.00		116,000.00	
CAPEX 009	Procurement of various materials, equipment and services under Enclosure and Maintenance: LTWD Administration Building	AD	Public Bidding		1st Quarter 2023			Corporate Budget	1,200,000.00		1,200,000.00	
CAPEX 010	Procurement of Support Equipment: Service Vehicle	C&M	Public Bidding		1st Quarter 2023			Corporate Budget	2,800,000.00		2,800,000.00	
CAPEX 011	Procurement of Support Equipment: Stand-by submersible pump/ motors and motor controllers	PD	Public Bidding		January-December 2023			Corporate Budget	2,400,000.00		2,400,000.00	
CAPEX 012	Procurement of Support Equipment: Tools for construction and maintenance	C&M	Shopping		1st Quarter 2023			Corporate Budget	200,000.00		200,000.00	
CAPEX 013	Procurement of Support Equipment for water quality monitoring	PD	Shopping		1st Quarter 2023			Corporate Budget	300,000.00		300,000.00	



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CAPEX 014	Procurement of Support Equipment: acquisition and installation of automatic turbidity meter for Capjaran Deep Well	PD	Public Bidding	1st Quarter 2023				Barangay Budget	1,000,000.00		1,000,000.00	
CAPEX 015	Procurement of various materials, equipment and services under Emergency Works: Installation of new 63mm Ø HDPE Pipe D/M to Accommodate existing water service connections at Central Tawang, LTB : Brgy Hall Entrance to Walliang Store Area	C&M	Shopping	1st Quarter - 2nd Quarter 2023				Shopping Fund	95,000.00		95,000.00	
CAPEX 016	Procurement of various materials, equipment and services under Emergency Works: Installation of new 63mm Ø HDPE Pipe D/M to Accommodate existing water service connections at Pico-Lamtang Rd., Puguis, LTB: Masters Garden to PCM Area	C&M	Shopping	1st Quarter - 2nd Quarter 2023				Shopping Fund	185,000.00		185,000.00	
CAPEX 017	Procurement of various materials, equipment and services under Emergency Works: Installation of new 63mm Ø HDPE Pipe D/M to bypass existing 2" Ø GI Pipe D/M due to leak at SLU-SVP, Ambiong, LTB: Acosta to Aspuria Area	C&M	Shopping	1st Quarter - 2nd Quarter 2023				Shopping Fund	53,000.00		53,000.00	
CAPEX 018	Procurement of various materials, equipment and services under Emergency Works: Installation of new 63mm Ø HDPE Pipe D/M to improve water supply distribution at Tawang, LTB: Aliado Area	C&M	Shopping	1st Quarter - 2nd Quarter 2023				Shopping Fund	95,000.00		95,000.00	

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CAPEX 019	Procurement of various materials, equipment and services under Emergency Works: Installation of new 63mm Ø HDPE Pipe D/M to bypass existing 63mm Ø HDPE pipe D/M at Motorpool Extension, Wangel, LTB: Martin Store to Cidi Area	C&M	Shopping	1st Quarter - 2nd Quarter 2023				Sliding Fund	30,000.00		30,000.00	
CAPEX 020	Procurement of various materials, equipment and services under Emergency Works: Installation of 1 1/2" Ø Light Series Railings at Marvin P. Covano Filtration Plant	C&M	Shopping	1st Quarter - 2nd Quarter 2023				Sliding Fund	39,300.00		39,300.00	
CAPEX 021	Primary Line Extension, Metering and Transformer Installation at Lubas Reservoir	C&M	Negotiated Procurement	1st Quarter - 2nd Quarter 2023				Sliding Fund	250,000.00		250,000.00	
CAPEX 022	Procurement of Various Water Treatment Materials	PD	Public Bidding	As the need arises				Sliding Fund	1,575,000.00		1,575,000.00	
CAPEX 023	Procurement of various water meters	C&M	Public Bidding	January-December 2023				Sliding Fund	1,254,000.00		1,254,000.00	Brand New &/ Reconditioned

Consolidated by:



SHEENA B. GREGORIO
 Customer Service Assistant B

Noted by:



JOSEPH F. UNOS
 Property Supply Mgmt Officer B

Approved by:



ENGR. OLIVER L. TAULE
 General Manager



ENGR. JANCEL C. BURGOS
 Senior Engineer A/BAC Chairman