



Republic of the Philippines  
**LA TRINIDAD WATER DISTRICT**  
FA 249-B Km. 4, Balili, La Trinidad  
Benguet Province 2601  
Tel. Nos.: (074) 422-2679 / (074) 422-2078  
Telefax No.: (074) 422-1848

## REQUEST FOR QUOTATION

Date : December 5, 2022

Quotation No. : 1386-12-2022

Company Name :

Address :

Please quote your lowest price on the item/s listed below, subject to the General Conditions stating the shortest time of delivery and submit your quotation duly signed by you or your representative on or before 3:00 PM of December 12, 2022 in a sealed envelope.

  
SHEENA B. GREGORIO  
Customer Service Assistant B.

### General Conditions:

- Bidders must secure a copy of the original Request for Quotation at the La Trinidad Water District Office from the BAC Secretariat during office hours and to be submitted through postal/ courier services or personally delivered to Mrs. Sheena B. Gregorio Customer Service Assistant B, La Trinidad Water District, F.A.249-B, Balili, La Trinidad, Benguet
- Only Original Copies of Request for Quotation will be evaluated
- All entries must be printed/typed written.
- Delivery period within **Five (5)** Calendar Days upon receipt of the Purchase Order.
- Warranty shall be for a period of six (6) months for supplies and materials and one (1) year for equipment from date of acceptance by the procuring entity,
- Prices quoted shall be inclusive of taxes, FOB La Trinidad and in Philippine Pesos
- Price validity shall be for a period of Thirty (30) Calendar Days.
- The following shall be attached upon submission of the Request for Quotation:
  - PhilGEPS registration
  - Valid Mayor's Permit
  - Statement that it is not blacklisted or barred from bidding by the Gov't or any of its agency, office, corporation or LGU.
  - Sworn statement that it is not related to the Head of Procuring Entity by consanguinity or affinity up to the third civil degree.
  - Actual sample of 6 pages lay-out printed on a Book #40 Paper
  - Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, similar in nature and complexity to the contract to be bid.
- For Lot Award  
All items to be grouped together to form one (1) complete Lot that will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall be automatically be disqualified.
- Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated therein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.
- Liquidated damages equivalent to one tenth of one percent (0.001 %) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The LTWD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract without prejudice to other courses of action and remedies open to it.
- The LTWD reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.
- Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each specification stating the corresponding performance of the equipment/ materials/ fittings being offered.

Item No.	Item and Description	Statement of Compliance	Quantity	Unit	Unit Price	Lot Price
	<b>2023 Personalized Wall Calendar with metal slide</b>		(Nineteen Thousand) 19000	pc		
	Size: 17" x 22" - 6 Pages					
	Paper: Book #40					
	Color: 3 Colors (Brown, Green and Blue)					
	Lay-out: see <b>Annex A</b> for instructions					





Date : December 5, 2022

Quotation No. : 1386-12-2022

[illegible]

Delivery period :

Warranty :

Price validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quoted above.

Signature \_\_\_\_\_

Signature

Printed Name

Tel./Mobile phone No.

Facsimile No.

E-mail address



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### Annex A: Calendar Layout

1.	
2.	3.
	4.
2.	5.

1. Illustration and Description of Water Conservation Tips

Note: Different Illustration and Description of Water Conservation Tips Per Page

2. Month, Year, Days, and Dates

Note: 2 Months per page (example: January and February, and so on)

3. Contact Numbers

CONTACT NUMBERS		
Administrative Department	(074) 422-2679	0998-555-0023
Facsimile	(074) 620-0961	
Construction & Maintenance Department	(074) 422-7088	0998-555-0035
		0998-555-0037
		0998-555-0059
Production Department	(074) 422-7088	0998-555-0029
Commercial Department	(074) 422-7088	0998-555-0026
Public Assistance and	(074) 422-2078	0998-555-0067

*Safe Water for All is Our Goal*





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Complaints Desk		
<u>LOCATION</u>	<u>PUMPING STATIONS</u>	<u>CELLPHONE NO.</u>
Ambiong	Ambiong Deep Well	0998-555-0025
Ampasit	Ampasit Deep Well	0998-555-0056
Banig, Tawang	BTBPS	0998-555-0051
Buygan, Poblacion	Deep Well No. 9	0998-555-0049
Cabanao, Balili	Cabanao Deep Well	0998-555-0082
Capjaran, Pico	Capjaran Deep Well	0998-555-0041
Central Balili	Deep Well No. 2	0998-555-0042
Cogcoga, Pico	CBPS	0998-555-0052
Dreamland, Pico	DBPS	0998-555-0053
Km 4. Balili	PPSS	0998-555-0057
Lubas	Lubas Filtration Plant	0998-555-0047
Lubas	MCFP	0998-555-0046
Puguis	Deep Well No. 3	0998-555-0043
Shekdan, Puguis	Swamp Deep Well	0998-555-0081
Website: latrinidadwaterdistrict.gov.ph		
Email: latrinidadwd@gmail.com		

#### 4. List of Accredited Collection Centers

You may pay your WATER BILLS at the following ACCREDITED COLLECTION CENTERS.	
1. Banco Bakun Inc MB 073-A Puguis, La Trinidad	
2. BSU Multi-Purpose Coop. BSU Compound, Km. 5 Balili, La Trinidad	
3. Hi-Land Farmers Multi-Purpose Cooperative Room 304B Gibson BLDG., Km. 5, Pico, La Trinidad and MB-390B Wayside, Puguis, la Trinidad	
4. M Lhuillier (ML Kwarto Padala) Nardas Bldg., Km. 5, Balili, La Trinidad, Benguet and other Branches Nationwide	
5. Land Bank of the Philippines (LBP) ePayment Portal (for procedure, refer to LTWD website or Facebook Page)	
6. GCASH (for procedute, refer to LTWD website or Facebook Page)	

#### 5. Company Name, Address, and Slogan

La Trinidad Water District
FA 249-B Km. 4, Balili, La Trinidad, Benguet
Safe Water for All is Our Goal..

*Safe Water for All is Our Goal*