



La Trinidad Water District Revised Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PRODUCTION DEPARTMENT												
PD 001	Procurement of Office Supplies	PD	Alternative Mode	January-December 2022				I n t e r n a l l y	48,000.00	48,000.00		
PD 002	Procurement of Fuel, Oil and Lubicants for the SV assigned to pumping operators	PD	Alternative Mode	January-December 2022					204,000.00	204,000.00		
PD 003	Procurement of water treatment chemicals	PD	Public Bidding	January-December 2022					1,088,520.00	1,088,520.00		
PD 004	Procurement of Other Supplies and Materials	PD	Alternative Mode	As the need arises					60,000.00	60,000.00		
PD 005	Procurement of Gasoline, oil, lubricants and other Fuel Expense for Power production	PD	Alternative Mode	January-December 2022					660,000.00	660,000.00		
PD 006	Procurement of power for pumping	PD	Alternative Mode	January-December 2022					30,120,000.00	30,120,000.00		
PD 007	Procurement of water testing services and expenses	PD	Alternative Mode	As the need arises					594,600.00	594,600.00		
PD 008	Procurement of materials and services for the repair and maintenance of collecting/ Impounding Reservoir	PD	Alternative Mode	As the need arises				G e n e r a t e d	72,000.00	72,000.00		
PD 009	Procurement of materials and services for the repair and maintenance of springs and tunnels	PD	Alternative Mode	As the need arises					120,000.00	120,000.00		
PD 010	Procurement of materials/ chemicals and meals for the repair and maintenance of wells	PD	Alternative Mode	As the need arises					600,000.00	600,000.00		
PD 011	Procurement of materials and services for the repair and maintenance of supply mains	PD	Alternative Mode	As the need arises				F u n d s	480,000.00	480,000.00		
PD 012	Procurement of materials and services for the repair and maintenance of Source of Supply Plant Structures and Improvement.	PD	Alternative Mode	As the need arises					120,000.00	120,000.00		
PD 013	Procurement of materials and services for the repair and maintenance of Pumping Plant Structures and Improvement.	PD	Alternative Mode	As the need arises					126,000.00	126,000.00		



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PD 014	Procurement of materials and services for the repair and maintenance of Machinery and Equipment	PD	Alternative Mode	As the need arises				I n t e r n a l l y G e n e r a l F u n d s	72,000.00	72,000.00		
PD 015	Procurement of materials and services for the repair and maintenance of power production equipment	PD	Alternative Mode	As the need arises					360,000.00	360,000.00		
PD 016	Procurement of materials and services for the repair and maintenance of pumping equipment	PD	Alternative Mode	As the need arises					120,000.00	120,000.00		
PD 017	Procurement of materials for the repair and maintenance of water treatment machineries and equipments	PD	Alternative Mode	As the need arises					996,000.00	996,000.00		
PD 018	Procurement of materials for the repair and maintenance of Power Operated Equipment	PD	Alternative Mode	As the need arises					120,000.00	120,000.00		
CONSTRUCTION & MAINTENANCE DEPARTMENT												
C&M 001	Transportation and Incidental expenses : Engineering Supervision	C&M	Alternative Mode	As the need arises				F u n d s	42,000.00	42,000.00		
C&M 002	Procurement of Office Supplies	C&M	Alternative Mode	January-December 2022					42,000.00	42,000.00		
C&M 003	Procurement of Fuel, Oil and Lubicants for the SV assigned to Constrcution & Maintenance Department	C&M	Alternative Mode	January-December 2022					540,000.00	540,000.00		
C&M 004	Procurement of Semi- Expendable Office Equipment	C&M	Alternative Mode	January-December 2022					78,000.00	78,000.00		
C&M 005	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Reservoirs and Tanks	C&M	Alternative Mode	As the need arises					120,000.00	120,000.00		
C&M 006	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Trans & Disribution Mains	C&M	Alternative Mode	As the need arises					2,640,000.00	2,640,000.00		



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C&M 007	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Service Mains	C&M	Alternative Mode	As the need arises				I n t e r n a l l y G e n e r a t e d F u n d	600,000.00	600,000.00		
C&M 008	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Water Meters	C&M	Alternative Mode	As the need arises					120,000.00	120,000.00		
C&M 009	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Other Plants	C&M	Alternative Mode	As the need arises					12,000.00	12,000.00		
C&M 010	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Trans & Disribution Mains Structures and improvements	C&M	Alternative Mode	As the need arises					30,000.00	30,000.00		
C&M 011	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenance of Administrative Structures and Improvements	C&M	Alternative Mode	As the need arises					60,000.00	60,000.00		
C&M 013	Procurement of materials and services for the maintenance of machinery and equipment	C&M	Alternative Mode	As the need arises					180,000.00	180,000.00		
C&M 014	Procurement of materials and services for the maintenance of furniture and fixture	C&M	Alternative Mode	As the need arises					24,000.00	24,000.00		
C&M 015	Procurement of materials and services for the maintenance of Semi-expendable office equipment	C&M	Alternative Mode	As the need arises					36,000.00	36,000.00		
C&M 016	Procurement of materials, equipment. Services for the repairs and maintenance of Tools, shop & garage equipment	C&M	Alternative Mode	As the need arises					288,000.00	288,000.00		



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C&M 017	Procurement of materials, equipment. Services for the repairs and maintenance of Tools, shop & garage equipment	C&M	Alternative Mode	As the need arises				I n t e r n a l l y	288,001.00	288,001.00		hacksaw blade , welding rod oxygen,acetelyne and other tools for the general repair and maintenance purposes
COMMERCIAL DEPARTMENT												
COM 001	Traveling Expenses (local) under Meter Reading Expenses	COM	Alternative Mode	January-December 2022				G e n e r a l F u n d	355,320.00	355,320.00		
COM 002	Procurement of Office Supplies	COM	Alternative Mode	January-December 2022					366,000.00	366,000.00		
COM 003	Procurement of office forms for printing of non accountable forms expense	COM	Alternative Mode	January-December 2022					146,400.00	146,400.00		
COM 004	Procurement of Gasoline, oil, lubricants & other fuel expenses for the water delivery trucks	COM	Alternative Mode	January-December 2022					360,000.00	360,000.00		
COM 005	Procurement of materials and services for the maintenance of Semi-expendable office equipment	COM	Alternative Mode	January-December 2022					26,400.00	26,400.00		
COM 006	Other maintenance and Operating Expenses of IBCS	COM	Alternative Mode	January-December 2022					24,000.00	24,000.00		
ADMINISTRATION DEPARTMENT												
AD 001	Traveling Expenses- Board of Directors	AD	Alternative Mode	As the need arises				F u n d	454,000.00	454,000.00		(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 002	Traveling Expenses- Rank and File (Office of the Gm)	AD	Alternative Mode	As the need arises					71,700.00	71,700.00		(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)



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AD 003	Traveling Expenses- Rank and File (Administrative Department)	AD	Alternative Mode	As the need arises				I n t e r n a l l y G e n e r a t e d	83,000.00	83,000.00		(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 004	Traveling Expenses- Rank and File (Commercial Department)	AD	Alternative Mode	As the need arises					50,800.00	50,800.00		(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 005	Traveling Expenses- Rank and File (Const. & maint Department)	AD	Alternative Mode	As the need arises					47,000.00	47,000.00		(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 006	Traveling Expenses- Rank and File (Production Department)	AD	Alternative Mode	As the need arises					32,600.00	32,600.00		(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 007	Traveling Expenses- Legal Office	AD	Alternative Mode	As the need arises					24,000.00	24,000.00		
AD 008	Training Expenses: Rank & File Employees	AD	Alternative Mode	As the need arises					193,200.00	193,200.00		Seminar Fees & Other Charges (Office of the GM & Admin; Com; Const; & Prod. Dept)
AD 009	Training Expenses: Board of Directors	AD	Alternative Mode	As the need arises					19,000.00	19,000.00		Seminar Fee; Air Fare
AD 010	Procurement of Various Office Supplies	AD	Alternative Mode	January-December 2022				F u n d s	165,720.00	165,720.00		
AD 011	Procurement of Various Accountable Forms	AD	Alternative Mode	January-December 2022					36,000.00	36,000.00		
AD 012	Procurement of Various Non-accountable Forms	AD	Alternative Mode	January-December 2022					14,280.00	14,280.00		
AD 013	Procurement of gasoline, oil, lubricants for vehicles utilized by admin/ office of the GM	AD	Alternative Mode	January-December 2022					240,000.00	240,000.00		



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AD 014	Procurement of other supplies and materials expenses	AD	Alternative Mode	As the need arises				I n t e r n a l l y	540,000.00	540,000.00		Facemask, Alcohol, Hand Soap, Tissue, Skull guard, Vest, Rain Boots, Inc. of GAD Activities
AD 015	Procurement of Semi- Expendable Office Equipment	AD	Alternative Mode	As the need arises					120,000.00	120,000.00		
AD 016	Communication expenses:	AD	Alternative Mode	January-December 2022					36,000.00	36,000.00		
AD 017	Communication expenses:	AD	Alternative Mode	January-December 2022					556,800.00	556,800.00		
AD 018	Procurement of other outside services (Survey)	AD	Alternative Mode	As the need arises				G e n e r a t e d	40,000.00	40,000.00		Postage and deliveries (mobile & landline) and internet
AD 019	Procurement of extra ordinary & miscellaneous items, under GM's EME	AD	Alternative Mode	As the need arises					120,000.00	120,000.00		
AD 020	Procurement of professional services (Other Legal Counsel)	AD	Alternative Mode	As the need arises					42,000.00	42,000.00		
AD 021	Procurement of other professional services.	AD	Alternative Mode	As the need arises					120,000.00	120,000.00		
AD 022	Procurement of other outside services (CCTV Monitoring)	AD	Alternative Mode	January-December 2022				F u n d s	18,000.00	18,000.00		(security services and CCTV monitoring services)
AD 023	Procurement of extra ordinary & miscellaneous items	AD	Alternative Mode	As the need arises					120,000.00	120,000.00		Various items under GM's EME
AD 024	Procurement of materials and services for the maintenance of Administrative Structures and Improvements	AD	Alternative Mode	As the need arises					72,000.00	72,000.00		
AD 025	Procurement of materials and services for the maintenance of IT equipment & software	AD	Alternative Mode	As the need arises					60,000.00	60,000.00		
AD 026	Procurement of materials and services for the maintenance of fire fighting equipment	AD	Alternative Mode	As the need arises					6,000.00	6,000.00		
AD 027	Procurement of materials and services for the maintenance of other machinery and equipment	AD	Alternative Mode	As the need arises					120,000.00	120,000.00		



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AD 028	Procurement of materials and services for the maintenance of Transportation Equipment	AD	Alternative Mode	As the need arises				I n t e r n a l l y	780,000.00	780,000.00		newspapers, aquarius ans national geogrphic Public information drives , calendar, tarpaulin: Blood Donors' month may include: GAD Activities newspapers, aquarius, national geographic, cable
AD 029	Procurement of materials and services for the maintenance of furniture and fixture	AD	Alternative Mode	As the need arises					96,000.00	96,000.00		
AD 030	Procurement of materials and services for the maintenance of Semi-expendable office equipment	AD	Alternative Mode	As the need arises					60,000.00	60,000.00		
AD 031	Procurement of various materials and serves for Advertising, Promotional & Mktg.	AD	Alternative Mode	As the need arises					24,000.00	24,000.00		
AD 032	Procurement of Reading Materials	AD	Alternative Mode	January-December 2022				G e n e r a t e d	52,080.00	52,080.00		
AD 033	Printing; binding and reproduction	AD	Alternative Mode	January-December 2022					60,000.00	60,000.00		
AD 034	procurement of services on freight and handling	AD	Alternative Mode	As the need arises					18,000.00	18,000.00		
AD 035	Procurement of various items under Representations: Meetings (Board/ other Visitors)	AD	Alternative Mode	January-December 2022					216,000.00	216,000.00		
AD 036	Procurement of various items under Representations: LTWD Anniversary	AD	Alternative Mode	November- December 2022				F u n d	30,000.00	30,000.00		
AD 037	Procurement of various items under Representations: Various activities	AD	Alternative Mode	As the need arises					222,000.00	222,000.00		
AD 038	Subscriptions of reading materials and cable television service.	AD	Alternative Mode	January-December 2022					65,640.00	65,640.00		
AD 039	Procurement of various items for Donations & contributions	AD	Alternative Mode	As the need arises					24,000.00	24,000.00		
AD 040	Procurement of various items for other maintenance and operating expenses	AD	Alternative Mode	January-December 2022					120,000.00	120,000.00		



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AD 041	Procurement of Supplies Inventory: Color Compounds and Dispersions	AD	Alternative Mode	January-December 2022				I n t e r n a l l y	126.08	126.08		
AD 042	Procurement of Supplies Inventory: Films	AD	Alternative Mode	January-December 2022					3,127.80	3,127.80		
AD 043	Procurement of Supplies Inventory: Paper Material and Products	AD	Alternative Mode	January-December 2022					89,062.00	89,062.00		
AD 044	Procurement of Supplies Inventory: ICT Equipment and Devices and accessories	AD	Alternative Mode	January-December 2022					2,679.04	2,679.04		
AD 045	Procurement of Supplies Inventory: Office Equipment and Accessories and supplies	AD	Alternative Mode	January-December 2022					75,972.92	75,972.92		
AD 046	Procurement of Supplies Inventory: Common Office Supplies	AD	Alternative Mode	January-December 2022				G e n e r a t e d	171,521.20	171,521.20		
AD 047	Procurement of Supplies Inventory: Other Office Supplies	AD	Alternative Mode	January-December 2022					13,400.00	13,400.00		
AD 048	Procurement of Supplies Inventory: Computer Supplies	AD	Alternative Mode	January-December 2022					198,660.00	198,660.00		
AD 049	Procurement of Supplies Inventory: Office Equipment and Accessories	AD	Alternative Mode	January-December 2022					241,700.00	241,700.00		
AD 050	Printing and Binding of Hadbound Books for inventory	AD	Alternative Mode	January-December 2022					203,165.10	203,165.10		
AD 051	Procurement of Supplies Inventory: Billing Forms	AD	Alternative Mode	January-December 2022				F u n d	180,000.00	180,000.00		
AD 052	Procurement of Supplies Inventory: Accountable Forms	AD	Alternative Mode	January-December 2022					36,000.00	36,000.00	Lanbank Checkbook	
AD 053	Printing and Binding of non-accountable forms for inventory	AD	Alternative Mode	January-December 2022					395,594.00	395,594.00	PACD Forms; Cashier Forms; Billing and Teller Forms; Other Forms	
AD 054	Procurement Chemical and Filtering (Water Treatment) for inventory	AD	Public Bidding	January-December 2022					1,193,513.00	1,193,513.00		
AD 055	Procurement of Supplies Inventory: Construction Supplies	AD	Alternative Mode	January-December 2022					218,234.20	218,234.20		



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AD 056	Procurement of Supplies Inventory: Pipes for Potable Water Transmission/ Distribution Mains & Service Mains	AD	Public Bidding	January-December 2022				I n t e r n a l l y	1,683,009.55	1,683,009.55		
AD 057	Procurement of Supplies Inventory: Nipples (GI Pipe)	AD	Alternative Mode	January-December 2022					550,698.70	550,698.70		
AD 058	Procurement of Supplies Inventory: Plastic Fittings for HDPE Pipes	AD	Alternative Mode	January-December 2022					750,916.80	750,916.80		
AD 059	Procurement of Supplies Inventory: Malleable Fittings	AD	Alternative Mode	January-December 2022					563,746.15	563,746.15		
AD 060	Procurement of Supplies Inventory: Weldable Fittings	AD	Alternative Mode	January-December 2022					196,296.10	196,296.10		
AD 061	Procurement of Supplies Inventory: Cast Iron for PVC and HDPE Pipes	AD	Alternative Mode	January-December 2022				G e n e r a l	589,521.04	589,521.04		
AD 062	Procurement of Supplies Inventory: Cast Iron for GI Pipes	AD	Alternative Mode	January-December 2022					14,000.00	14,000.00		
AD 063	Procurement of Supplies Inventory: Cast Iron for PVC/HDPE Pipes to GI Pipes	AD	Alternative Mode	January-December 2022					5,600.00	5,600.00		
AD 064	Procurement of Supplies Inventory: Brass Fittings for HDPE Pipes	AD	Public Bidding	January-December 2022					2,256,680.00	2,256,680.00		
AD 065	Procurement of Supplies Inventory: Flanges	AD	Alternative Mode	January-December 2022					43,698.12	43,698.12		
AD 066	Procurement of Supplies Inventory: Valves	AD	Alternative Mode	January-December 2022				963,807.23	963,807.23			
AD 067	Procurement of Supplies Inventory: Checkvalves	AD	Alternative Mode	January-December 2022				F u n d s	523,970.06	523,970.06		
AD 068	Procurement of Supplies Inventory: Fittings for Fire Hydrants/ Stand Pipe	AD	Alternative Mode	January-December 2022					17,000.00	17,000.00		
AD 069	Procurement of Supplies Inventory: Flange Gasket & Tapered Gasket (O-ring)	AD	Alternative Mode	January-December 2022					209,840.50	209,840.50		
AD 070	Procurement of Supplies Inventory: Stainless Steel Bolt with nut	AD	Alternative Mode	January-December 2022					157,017.70	157,017.70		



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AD 071	Procurement of Supplies Inventory: Cutting/ Grinding Disc, Tools	AD	Alternative Mode	January-December 2022				I n t e r n a l l y G e n e r a t e d F u n d s	51,100.00	51,100.00	LED Bulb	
AD 072	Procurement of Supplies Inventory: Welding Rods/ Electrodes	AD	Alternative Mode	January-December 2022					160,676.00	160,676.00		
AD 073	Procurement of Supplies Inventory: Tapes	AD	Alternative Mode	January-December 2022					71,404.00	71,404.00		
AD 074	Procurement of Supplies Inventory: Motor Controller Parts/ accessories	AD	Alternative Mode	January-December 2022					379,566.19	379,566.19		
AD 075	Procurement of Supplies Inventory: Other supplies & Materials	AD	Alternative Mode	January-December 2022					70,000.00	70,000.00		
AD 076	Procurement of Supplies Inventory: Semi- Expendable Property	AD	Alternative Mode	January-December 2022					135,300.00	135,300.00		
CAPITAL EXPENDITURES												
CAPEX 001	Procurement of various materials, equipment and services under source Development: Guinamay Sarol Deep Well, Balili (Km.3 lot)		Public Bidding	1st to 3rd Quarter 2022					5,400,000.00		5,400,000.00	
CAPEX 002	Procurement of various materials, equipment and services under source Development: Balili Deep Well, Balili		Public Bidding	January-December 2022					3,800,000.00		3,800,000.00	
CAPEX 003	Procurement of various materials, equipment and services under source Development: Deep Well 2a, Balili		Public Bidding	May- December 2022					3,000,000.00		3,000,000.00	
CAPEX 004	Procurement of various materials, equipment and services under Source Improvement: a. Procurement and Installation of Two (2) units UV Treatment Facility for Marvin Covano and Lubas Filtration Plant		Public Bidding	3rd Quarter 2022					3,640,000.00		3,640,000.00	
	b. Two (2) units PLC Controller for Manual/ Automatic Valve Operations						2,455,238.00		2,455,238.00			



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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CAPEX 005	Procurement of various materials, equipment and services under Source Improvement: Upgrading of existing transformer at Pines Park Spring Source		Alternative Mode		3rd Quarter 2022				500,000.00		500,000.00	
CAPEX 006	Procurement of various materials, equipment and services under Source Improvement: Procurement and Installation of (Three (3) units Stainless Steel Filter Tank for Lubas UV Treatment Facility		Public Bidding		1st Quarter 2022			I n t e r n a l l y	3,300,000.00		3,300,000.00	
CAPEX 007	Procurement of various materials, equipment and services under Installation of New Transmission Main: Tabangaoen Deep Well towards Deep Well 2		Alternative Mode		3rd Quarter 2022				280,000.00		280,000.00	
CAPEX 008	Procurement of various materials, equipment and services under Installation of New Transmission Main: Guinamay Sarol Deep Well towards Oras Area		Alternative Mode		3rd Quarter 2022			G e n	600,000.00		600,000.00	
CAPEX 009	Procurement of various materials, equipment and services under Installation of New Distribution Main: Mamaga Waiting Shed towards Rocky Side Bridge		Alternative Mode		1st Quarter 2022				345,000.00		345,000.00	
CAPEX 010	Procurement of various materials, equipment and services under Extension of Pumphouses: Lubas Filtration UV Treatment Facility		Alternative Mode		1st Quarter 2022				500,000.00		500,000.00	
CAPEX 011	Procurement of various materials, equipment and services under Extension of Pumphouses: Marvin Covano Filtration UV Treatment Facility		Alternative Mode		1st Quarter 2022			I n t e r n a l l y G e	500,000.00		500,000.00	



Republic of the Philippines
LA TRINIDAD WATER DISTRICT
 FA 249-B, Km. 4, Balili, La Trinidad
 Benguet Province 2601

La Trinidad Water District Revised Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CAPEX 012	Procurement of various materials, equipment and services under Enclosure and Maintenance: LTWD Administration Building)		Alternative Mode					Integrated	600,000.00		600,000.00	
CAPEX 013	Procurement of various materials, equipment and services under Maintenance of Pumphouses		Alternative Mode					Funds	500,000.00		500,000.00	
CAPEX 014	Procurement of Support Equipment: Stand-by submersible pump/ motors and motor controllers		Public Bidding						1,400,000.00		1,400,000.00	
CAPEX 015	Procurement of Support Equipment: Stand-by Generator Set for Balili Deep Well		Negotiated Procurement : Emergency Purchase						1,400,000.00		1,400,000.00	
CAPEX 016	Procurement of Support Equipment: Stand-by Generator Set for Balili Deep Well (Alternate Generator)		Negotiated Procurement : Emergency Purchase						1,300,000.00		1,300,000.00	
CAPEX 017	Procurement of Support Equipment: Purchase of Tools, Leak Detection Equipment and Electronic Water Meter		Public Bidding						1,700,000.00		1,700,000.00	

Consolidated by:

SHEENA B. GREGORIO
 Customer Service Assistant B

Noted by:

JOSEPH E. UNOS
 Property Supply Mgmt Officer B

Certified Correct as compared to Budget by:

ENGR. JANCEL C. BURGOS
 Senior Engineer A/BAC Chairman

Approved by:

ENGR. OLIVER L. TAULE
 General Manager