



Republic of the Philippines
LA TRINIDAD WATER DISTRICT
 FA 249-B, Km. 4, Balili, La Trinidad
 Benguet Province 2601

La Trinidad Water District Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
ENGINEERING AND OPERATIONS DEPARTMENT												
*** CONSTRUCTION, MAINTENANCE, PLANNING AND DESIGN DIVISION												
CMPD 001	Procurement of Office Supplies	CMPD	Alternative Mode	January-December 2021				I n t e r n a l l y G e n e r a t e d F u n d s	120,000.00			
CMPD 002	Procurement of Gasoline, oil , Lubricants & Others fuel expenses for the repairs and maintenance of service.	CMPD	Alternative Mode	January-December 2021					720,000.00			
CMPD 003	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenace of Reservoirs and Tanks	CMPD	Alternative Mode	As the need arises					12,000.00			
CMPD 004	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenace of Trans. Main and Dist. Main.	CMPD	Alternative Mode	As the need arises					2,040,000.00			
CMPD 005	Procurement of materials,equipment and other incidental expenses repairs and maintenance of service mains.	CMPD	Alternative Mode	As the need arises					300,000.00			
CMPD 006	Procurement of materials, services ,equipment and other incidental expenses for the maintenance of Water Meters.	CMPD	Alternative Mode	As the need arises					120,000.00			
CMPD 007	Procurement of materials, services ,equipment and other incidental expenses for the maintenance of other plant (PPE).	CMPD	Alternative Mode	As the need arises					12,000.00			
CMPD 008	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenace of Trans & Disribution Structures & Improvements	CMPD	Alternative Mode	As the need arises					30,000.00			
CMPD 009	Procurement of materials,equipment and other incidental expenses for the Repairs and Maintenace of Tranportation Equipment	CMPD	Alternative Mode	As the need arises					120,000.00			
CMPD 010	Procurement of materials, equipment. Services for the repairs and maintenance of Tools, shop & garage equipment	CMPD	Alternative Mode	As the need arises					180,000.00			



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*** WATER RESOURCES DIVISION												
WRD 001	Procurement of materials and services for the repair and maintenance of collecting/ Impounding Reservoir.	WRD	Alternative Mode	As the need arises				I n t e r n a l l y G e n e r a t e d	60,000.00			
WRD 002	Procurement of materials and services for the repair and maintenance of springs and tunnels.	WRD	Alternative Mode	As the need arises					60,000.00			
WRD 003	Procurement of materials/ chemicals for the repair and maintenance of wells.	WRD	Alternative Mode	As the need arises					600,000.00			
WRD 004	Procurement of materials and services for the repair and maintenance of supply mains.	WRD	Alternative Mode	As the need arises					360,000.00			
WRD 005	Procurement of Gasoline, oil, lubricants and other Fuel Expense for Power production.	WRD	Alternative Mode	As the need arises					734,400.00			
WRD 006	Procurement of power for pumping	WRD	Alternative Mode	January-December 2021					23,520,000.00			
WRD 007	Procurement of materials and services for the repair and maintenance of Source of Supply Plant Structures and Improvements.	WRD	Alternative Mode	As the need arises					60,000.00			
WRD 008	Procurement of materials and services for the repair and maintenance of Pumping Plant Structures and Improvements.	WRD	Alternative Mode	As the need arises					126,000.00			
WRD 009	Procurement of materials and services for the repair and maintenance of power production equipment.	WRD	Alternative Mode	As the need arises				F u n d s	360,000.00			
WRD 010	Procurement of services ,equipment and other incidental expenses for the repair and maintenance of pumping equipment.			As the need arises					60,000.00			
WRD 011	Procurement of services ,equipment and other incidental expenses for the repair and maintenance of water treatment equipment..			As the need arises					960,000.00			



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WRD 012	Procurement of services ,equipment and other incidental expenses for the repair and maintenance of power operated equipment.	WRD	Alternative Mode	As the need arises				I n t e r n a l l y G e n e r a l	96,000.00			
WRD 013	Procurement of Office Supplies	WRD	Alternative Mode	January-December 2021					72,000.00			
WRD 014	Procurement of fuel, oil , Lubricants for the SV assigned to pump operators.	WRD	Alternative Mode	January-December 2021					60,000.00			
WRD 015	Procurement of Gasoline, oil , Lubricants & Others fuel expenses for the repairs and maintenance of service of Power Production Equipments	WRD	Alternative Mode	As the need arises					24,000.00			
WRD 016	Procurement of other supplies and materials	WRD	Alternative Mode	As the need arises					300,000.00			
017	Procurement of water treatment chemicals and filtering supplies								1,448,976.00			
WRD 018	Procurement of materials and services for the repairs and maintenance of service of SV assigned to pump operators.	WRD	Alternative Mode	As the need arises					120,000.00			
COMMERCIAL DEPARTMENT												
COM 001	Procurement of Office Supplies under Supervision	COM	Alternative Mode	January-December 2021				r a t e d F u n d	42,000.00			
COM 002	Procurement of Office Supplies under Meter Reading Expenses	COM	Alternative Mode	January-December 2021					204,000.00			
COM 003	Procurement of Office Supplies and services under Customer Records & Collection Expense	COM	Alternative Mode	January-December 2021					204,000.00			
COM 005	Procurement of other maintenance and Operating Expenses of IBCS and others	COM	Alternative Mode	January-December 2021					180,000.00			
COM 006	Procurement of Office Supplies under Miscellaneous Customer Accounts Expense	COM	Alternative Mode	January-December 2021					144,000.00			
COM 007	Procurement of Office Supplies under Water Delivery Services	COM	Alternative Mode	January-December 2021					18,000.00			



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COM 008	Procurement of Gasoline, oil, lubricants & other fuel expenses for the water delivery trucks	COM	Alternative Mode	January-December 2021				I n t e r n a l F u n d s	540,000.00			
COM 009	Procurement of materials and services for the repairs and maintenance of service of Water Delivery Vehicles	COM	Alternative Mode	January-December 2021					120,000.00			
ADMINISTRATIVE AND HUMAN RESOURCE DEPARTMENT												
AD 001	Procurement of professional services.	AD	Alternative Mode	As the need arises				G e n e r a l F u n d s	198,000.00			(Other Legal Counsel & Other Professional Service eg. Survey Expense)
AD 002	Procurement of other outside services (CCTV Monitoring)	AD	Alternative Mode	January-December 2021					18,000.00			(security services and CCTV monitoring services)
AD 003	Procurement of various items relative to Board of Directors' travel	AD	Alternative Mode	As the need arises					480,000.00			May include in-land &/ air transportation
AD 004	Procurement of various items relative to traveling of Rank and File's (Office of the GM) travel.	AD	Alternative Mode	As the need arises					133,500.00			(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 005	Procurement of various items relative to traveling of Rank and File's (Administrative Department) travel.	AD	Alternative Mode	As the need arises					141,000.00			(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 006	Procurement of various items relative to Rank and File's (Commercial Department) travel	AD	Alternative Mode	As the need arises					85,200.00			(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 007	Procurement of various items relative to Rank and File's (Engineering and Operations Department) travel.	AD	Alternative Mode	As the need arises					85,200.00			(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 008	Procurement of various items relative to of Rank and File's (Finance Services Department) travel.	AD	Alternative Mode	As the need arises					88,800.00			(Per Diems; Accomodation; registration fee; in-land fare; in-land -Local Fare(w/in La Trinidad); Plane Ticket)
AD 009	Procurement of various items relative to Legal Office's travel	AD	Alternative Mode	As the need arises					24,000.00			



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AD 010	Procurement of various items for representation & entertainment	AD	Alternative Mode	As the need arises				I n t e r n a l l y	672,000.00			(Board meeting/visitors' LTWD anniversary, others (various GAD Activities); GM's RA; Department Manager's RA)
AD 011	Procurement of extra ordinary & miscellaneous items	AD	Alternative Mode	As the need arises					120,000.00			Various items under GM's EME
AD 012	Procurement of Various Office Supplies	AD	Alternative Mode	January-December 2021					420,000.00			
AD 013	Procurement of Various Accountable Forms	AD	Alternative Mode	January-December 2021					12,000.00			
AD 014	Procurement of other supplies materials expenses	AD	Alternative Mode	As the need arises					501,000.00			Inc: Alcohol, Handsoap, Tissue, GAD Activities: Ball Games & Fitness Exencise; Tree Planting Activities; Participation of Women's Day Celebration; Brigada Eskwela
AD 015	Procurement of Reading Materials and TV cable connection.	AD	Alternative Mode	January-December 2021				G e n e r a l	65,640.00			newspapers, aquariu, national geogrphic, cable
AD 016	Communication expenses: Postage and Courier Services	AD	Alternative Mode	January-December 2021					36,000.00			Postage and deliveries
AD 017	Communication expenses: Electronic	AD	Alternative Mode	January-December 2021					624,000.00			(mobile & landline) and internet)
AD 018	Procurement of various items re: awards/ reward expenses	AD	Alternative Mode	As the need arises					15,000.00			
AD 019	Procurement of various items or services re: Transportation and Delivery	AD	Alternative Mode	As the need arises					18,000.00			
AD 020	Procurement of various items relative to the training of Rank & File Employees.	AD	Alternative Mode	As the need arises				F u n d s	414,000.00			Seminar Fees & Other Charges (Office of the GM & Admin; Com; Const; & Prod. Dept)
AD 021	Procurement of various items relative to the training of Board of Directors	AD	Alternative Mode	As the need arises					487,500.00			Seminar Fee; May include Speakers
AD 022	Procurement of various items for Donations & contributions	AD	Alternative Mode	As the need arises					60,000.00			Seminar Fee; May include Speakers
AD 023	Procurement of materials and expenses for public information/ promotions	AD	Alternative Mode	As the need arises					24,000.00			Print and broadcast Media;
AD 024	Printing and Publication	AD	Alternative Mode	As the need arises					660,000.00			Leaflets, Calendards, Inc. Tarpaulin for blood Donors' Month



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AD 025	Procurement various materials, service, equipment & others for other maintenance and operating expenses	AD	Alternative Mode	As the need arises				I n t e r n a l G e n e r a t e d F u n d s	120,000.00			
AD 026	Procurement of gasoline, oil, lubricants for vehicles utilized by admin/ office of the GM	AD	Alternative Mode	As the need arises					144,000.00			
AD 027	Procurement of materials and services for the maintenance of Administrative Structures and Improvements	AD	Alternative Mode	As the need arises					60,000.00			
AD 028	Procurement of materials and services for the maintenance of furniture and fixture	AD	Alternative Mode	As the need arises					96,000.00			
AD 029	Procurement of materials and services for the maintenance of Office Equipment	AD	Alternative Mode	As the need arises					15,000.00			
AD 030	Procurement of materials and services for the maintenance of IT equipment & software	AD	Alternative Mode	As the need arises					60,000.00			
AD 031	Procurement of materials and services for the maintenance of Communication Equipment	AD	Alternative Mode	As the need arises					15,000.00			
AD 032	Procurement of materials and services for the maintenance of fire fighting equipment	AD	Alternative Mode	As the need arises					6,000.00			
AD 033	Procurement of materials and services for the maintenance of other machinery and equipment	AD	Alternative Mode	As the need arises					72,000.00			
AD 034	Procurement of materials and services for the maintenance of Transportation Equipment	AD	Alternative Mode	As the need arises				180,000.00				
AD 035	Procurement of various Materials , Supplies and Inventories	AD	Alternative Mode	January-December 2021				und	16,506,529.06			
FINANCE DEPARTMENT												
FD 001	Procurement of Plaques for LTWD Loyalty Awardees	FD	Alternative Mode	December 2021					18,500.00			
FD 002	Procurement of Various Office Supplies	FD	Alternative Mode	January-December 2021					120,000.00			
FD 003	Procurement of Various Accountable Forms	FD	Alternative Mode	December 2021					360,000.00			



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CAPITAL EXPENDITURES												
CAPEX 001	Procurement of Lot located at Km. 3, Balili, La Trinidad, Benguet			1st - 2nd Quarter 2021				loan	20,500,000.00			Location: Km. 3, La Trinidad, Benguet
CAPEX 002	Procurement of various materials, equipment and services for the construction of Administration Building at Km. 3, Balili, La Trinidad, Benguet		Alternative Mode	1st - 3rd Quarter 2021				loan	26,250,000.00			Location: Km. 3, La Trinidad, Benguet
CAPEX 003	Procurement of various materials, equipment and services for the Expansion Program (Source Development/ Improvement) Guinamay Sarol Deep Well		Alternative Mode	1st - 3rd Quarter 2021				In te rn al ly	5,400,000.00			Location: Km. 3, La Trinidad, Benguet
CAPEX 004	Procurement of various materials, equipment and services for the Expansion Program (Source Development/ Improvement) Tabangaoen Deep Well		Alternative Mode	3rd - 4th Quarter 2021				G e n e r a t e d	5,400,000.00			Location: Sitio Tabangaoen, Balili, La Trinidad, Benguet
CAPEX 005	Procurement of a.) 3 Units Stainless Steel Filter b.) Various materials, equipment and services for the Installation of 3 Units Stainless Steel Filter		Alternative Mode/ Public Bidding	1st Quarter 2021				F u n d s	3,000,000.00			Location: Marvin P. Covano Filtration Plant
CAPEX 006	Procurement of a.) 1 set Booster Pump with Motor Controller b.) Various materials, equipment and services for the Installation of 1 set Booster Pump with Motor Controller		Alternative Mode	3rd Quarter 2021					200,000.00			Location: Marvin P. Covano Filtration Plant
CAPEX 007	Procurement of a.) 2 units UV Treatment Facility b.) Various materials, equipment and services for the Installation of 2 units UV Treatment Facility		Alternative Mode/ Public Bidding	2nd Quarter 2021					6,095,238.00			Location: Marvin P. Covano and Lubas Filtration Plant



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CAPEX 008	Procurement of a.) 1 unit Stainless Steel Filter and 2 Booster Pump with Motor Controller Assembly b.) Various materials, equipment and services for the Installation of 1 unit Stainless Steel Filter and 2 Booster Pump with Motor Controller Assembly		Alternative Mode				3rd Quarter 2021	I n t e r n a l l y	1,400,000.00			Location: Pines Park Spring Source
CAPEX 009	Procurement of various materials, equipment and services for the Expansion Program (Source Development/ Improvement) : Upgrading of existing transformer		Alternative Mode				3rd Quarter 2021		500,000.00			Location: Pines Park Spring Source
CAPEX 010	Procurement of various materials, equipment and services for the Expansion Program (Source Development/ Improvement) : Upgrading of Distribution Panel		Alternative Mode				3rd Quarter 2021	G e n e r a t e d	200,000.00			Location: Pines Park Spring Source
CAPEX 011	Procurement of various materials, equipment and services for the installation of New Transmission Main: Balili Deep Well toward Deep Well 2		Alternative Mode				1st Quarter 2021		1,080,000.00			
CAPEX 012	Procurement of various materials, equipment and services for the installation of New Transmission Main: Guinamay Sarol Deep Well towards Oras Area		Alternative Mode				3rd Quarter 2021		600,000.00			
CAPEX 013	Procurement of various materials, equipment and services for the installation of New Distribution Main: Marvin P. Covano Filtration Plant towards Tawang Reservoir		Alternative Mode				3rd Quarter 2021	F u n d	892,029.75			
CAPEX 014	Procurement of various materials, equipment and services for the construction of Pump House at Ampasit Deep Well		Alternative Mode				1st - 3rd Quarter 2021		1,180,600.00			



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CAPEX 015	Procurement of various materials, equipment and services for the construction of Pump House at SPED Deep Well		Alternative Mode				4th Quarter 2021	Int er nal ly	1,000,000.00			
CAPEX 016	Procurement of Support Equipment: Stand-by submersible pump/ motors and motor controllers		Alternative Mode				1st - 2nd Quarter 2021		1,430,762.00			
CAPEX 017	Procurement of Support Equipment: Stand-by Generator Set for Lubas Filtration Plant		Public Bidding				1st Quarter 2021	Ge ne rat ed	1,400,000.00			
CAPEX 018	Procurement of Support Equipment: Stand-by Generator Set for Balili Deep Well		Public Bidding				4th Quarter 2021		1,400,000.00			
CAPEX 019	Procurement of Support Equipment: Stand-by Generator Set for Administration Building located at Km. 3.		Public Bidding				4th Quarter 2021	Fu nd s	3,800,000.00			
CAPEX 020	Procurement of Support Equipment: Tools for Construction and Maintenance		Alternative Mode				1st Quarter 2021		200,000.00			
CAPEX 021	Procurement of Support Equipment for Water Quality Monitoring.		Alternative Mode				1st Quarter 2021		100,000.00			

Consolidated by:

Noted by:

Certified Correct as compared to Budget by:

Approved by:

SHEENA B. GREGORIO

JOSEPH F. UNOS

ENGR. JANCEL C. BURGOS

ENGR. OLIVER L. TAULE

Customer Service Assistant B

Property Supply Mgmt Officer B

Senior Engineer A/BAC Chairman

General Manager