



Republic of the Philippines
LA TRINIDAD WATER DISTRICT
 FA 249-B, Km. 4, Balili, La Trinidad
 Benguet Province 2601

La Trinidad Water District Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PRODUCTION DEPARTMENT												
PD 001	Procurement of Office Supplies	PD	Alternative Mode	January-December 2017					90,000.00			
PD 002	Transportation & Incidental Expenses- Water Utilities Management Officer A	PD	Alternative Mode	As the need arises					2,040.00			
PD 003	Procurement of materials and services for the repair and maintenance of collecting/ Impounding Reservoir	PD	Alternative Mode	As the need arises					28,344.00			
PD 004	Procurement of materials and services for the repair and maintenance of springs and tunnels	PD	Alternative Mode	As the need arises					28,344.00			
PD 005	Procurement of materials/ chemicals, services and meals for the repair and maintenance of wells	PD	Alternative Mode	As the need arises					152,495.00			
PD 006	Procurement of materials and services for the repair and maintenance of supply mains	PD	Alternative Mode	As the need arises					22,896.00			
PD 007	Procurement of Gasoline, oil, lubricants and other Fuel Expense for Power production	PD	Alternative Mode	January-December 2017					1,344,000.00			
PD 008	Procurement of Fuel for the SV assigned to pumping operators	PD	Alternative Mode	January-December 2018					48,000.00			
PD 009	Procurement of power for pumping	PD	Alternative Mode	January-December 2017					24,763,872.00			
PD 010	Procurement of materials and services for the repair and maintenance of structures and improvement	PD	Alternative Mode	As the need arises					22,896.00			
PD 011	Procurement of materials and services for the repair and maintenance of power production equipment	PD	Alternative Mode	As the need arises					45,924.00			
PD 012	Procurement of materials and services for the repair and maintenance of pumping equipment	PD	Alternative Mode	As the need arises					28,896.00			
PD 013	Procurement of water treatment operations and expenses	PD	Alternative Mode	As the need arises					628,860.00			
PD 014	Procurement of water treatment chemicals	PD	Alternative Mode	As the need arises					998,292.00			

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PD 015	Procurement of services for the repair and maintenance of water treatment structures	PD	Alternative Mode	As the need arises					10,896.00			
PD 016	Procurement of materials for the repair and maintenance of water treatment machineries and equipments	PD	Alternative Mode	As the need arises					259,200.00			

CONSTRUCTION & MAINTENANCE DEPARTMENT												
C&M	001	Transportation and Incidental expenses : Engineering Supervision	C&M	Alternative Mode	As the need arises		42,000.00					
C&M	002	Procurement of meals during the Repairs & Maintenance of Irrigation & Water System Expense	C&M	Alternative Mode	As the need arises		6,000.00					
C&M	003	Procurement of Office Supplies	C&M	Alternative Mode	January-December 2017		926,760.00					
C&M	004	Procurement of office forms for printing	C&M	Alternative Mode	January-December 2017		21,600.00					
C&M	005	Procurement of materials, services ,equipment and other incidental expenses for the repairs and maintenance of reservoirs and tanks	C&M	Alternative Mode	As the need arises		1,200.00					
C&M	006	Procurement of materials, services ,equipment and other incidental expenses for the replacement of Trans. Main and Dist. Main.	C&M	Alternative Mode	January-December 2017		2,241,816.00					
C&M	007	Procurement of materials, services ,equipment and other incidental expenses for the repairs and maintenance lines	C&M	Alternative Mode	As the need arises		5,703,912.00					
C&M	008	Procurement of Gasoline, oil, lubricants, services and other fuel expenses during the repairs and maintenance of water meters	C&M	Alternative Mode	January-December 2017		108,960.00					
C&M	009	Procurement of materials, services ,equipment and other incidental expenses for the maintenance of hydrants and stand pipes	C&M	Alternative Mode	As the need arises		43,584.00					
C&M	010	Procurement of materials, services ,equipment and other incidental expenses for the maintenance of miscellaneous plant.	C&M	Alternative Mode	As the need arises		1,816.00					
C&M	011	Transportation and Incidental expenses during Maintenance of Service	C&M	Alternative Mode	As the need arises		126,960.00					
C&M	012	Procurement of materials, equipment. Services under General Expenses	C&M	Alternative Mode	January-December 2017		539,760.00					hacksaw blade , welding rod oxygen, acetelyne and other tools for the general repair and maintenance purposes
COMMERCIAL DEPARTMENT												
COM	001	Procurement of Office Supplies under Supervision	COM	Alternative Mode	January-December 2017		24,000.00					
COM	002	Procurement of Office Supplies under Meter Reading Expenses	COM	Alternative Mode	January-December 2017		84,000.00					
COM	003	Travelling Expenses (local) under Reading Billing Expenses	COM	Alternative Mode	January-December 2017		70,875.00					

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COM 004	Procurement of Office Supplies under Customer Records & Collection Expense	COM	Alternative Mode	January-December 2017				240,000.00			Accountable forms
COM 005	Procurement of office forms for printing under Customer Records & Collection Expense	COM	Alternative Mode	January-December 2017				540,000.00			
COM 006	Traveling Expenses (local) under Customer Records & Collection Expense	COM	Alternative Mode	As the need arises				70,875.00			
COM 007	Procurement of Office Supplies under Miscellaneous Customer Accounts Expense	COM	Alternative Mode	January-December 2017				84,000.00			
COM 008	Procurement of office forms for printing under Miscellaneous Customer Accounts Expense	COM	Alternative Mode	January-December 2017				240,000.00			Accountable Forms
COM 009	Procurement of prizes for 23 early water bill payors	COM	Alternative Mode	January-December 2017				55,200.00			
COM 010	Procurement of Office Supplies under Water Delivery Services	COM	Alternative Mode	January-December 2017				1,800.00			
COM 011	Procurement of office forms for printing under Water Delivery Services	COM	Alternative Mode	January-December 2017				9,900.00			
COM 012	Procurement of Gasoline, oil, lubricants & other fuel expenses for the water delivery trucks	COM	Alternative Mode	January-December 2017				492,000.00			

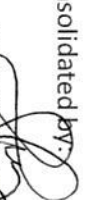
ADMINISTRATION DEPARTMENT											
AD 001	Procurement of plaques and in-kind reward for loyalty awardees	AD	Alternative Mode	December 2017				33,600.00			(Other Legal Counsel & Others eg. Survey Expense) (security services and CCTV monitoring services)
AD 002	Procurement of personnel benefits (rice subsidy)	AD	Alternative Mode	January-December 2017				632,500.00			
AD 003	Procurement of professional services	AD	Alternative Mode	As the need arises				72,000.00			
AD 004	Procurement of other outside services	AD	Alternative Mode	As the need arises				612,000.00			
AD 005	Traveling Expenses- Board of Directors	AD	Alternative Mode	As the need arises				1,090,500.00			
AD 006	Traveling Expenses- Rank and File (Office of the Gm)	AD	Alternative Mode	As the need arises				113,300.00			
AD 007	Traveling Expenses- Rank and File (Administrative Department)	AD	Alternative Mode	As the need arises				172,320.00			
AD 008	Traveling Expenses- Rank and File (Commercial Department)	AD	Alternative Mode	As the need arises				77,200.00			
AD 009	Traveling Expenses- Rank and File (Const. & maint Department)	AD	Alternative Mode	As the need arises				77,200.00			(Per Diems, Accommodation, registration fee, in-land fare, in-land - Local Fare(win La Trinidad). Plane Ticket)
AD 010	Traveling Expenses- Rank and File (Production Department)	AD	Alternative Mode	As the need arises				77,200.00			
AD 011	Traveling Expenses- Legal Office	AD	Alternative Mode	As the need arises				42,000.00			
AD 012	Procurement of various items for representation & entertainment	AD	Alternative Mode	As the need arises				961,584.00			
AD 013	Procurement of extra ordinary & miscellaneous items	AD	Alternative Mode	As the need arises				120,000.00			(Board meeting/visitors' LTWD anniversary, others (various); GM's RA; Department Manager's RA)
AD 014	Procurement of Various Office Supplies	AD	Alternative Mode	January-December 2017				264,000.00			

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AD 015	Procurement of Various Accountable Forms	AD	Alternative Mode		January-December 2017				360,000.00			newspapers, aquarius ans national geographic Postage and deliveries (mobile & landline) and internet)
AD 016	Procurement of Reading Materials	AD	Alternative Mode		January-December 2017				51,540.00			
AD 017	Printing, binding and reproduction	AD	Alternative Mode		January-December 2017				168,000.00			
AD 018	Communication expenses:	AD	Alternative Mode		January-December 2017				30,000.00			
AD 019	Communication expenses:	AD	Alternative Mode		January-December 2017				570,000.00			Seminar Fees & Other Charges (Office of the GM & Admin; Com; Const; & Prod. Dept) Seminar Fee, Air Fare
AD 020	procurement of services on freight and handling	AD	Alternative Mode		As the need arises				60,000.00			
AD 021	Training Expenses: Rank & File Employees	AD	Alternative Mode		As the need arises				270,700.00			
AD 022	Training Expenses: Board of Directors	AD	Alternative Mode		As the need arises				487,500.00			
AD 023	Light and Power : Electricity Expenses	AD	Alternative Mode		January-December 2017				72,000.00			Print and broadcast Media: Leaflets, celendards, snacks during orientation drives/ Public information drives and others, Cable (for TV) and coffee/ candies for clients
AD 024	Procurement of various Items for Donations & contributions	AD	Alternative Mode		As the need arises				24,000.00			
AD 025	Procurement of various materials and expenses for public information/ promotions	AD	Alternative Mode		As the need arises				1,014,000.00			
AD 026	Procurement of gasoline, oil, lubricants for vehicles utilized by admin/ office of the GM	AD	Alternative Mode		As the need arises				228,000.00			
AD 027	Procurement of miscellaneous & general administrative expenses (rain gears, clothing allowance, others)	AD	Alternative Mode		As the need arises				872,000.00			
AD 028	Procurement of materials and services for the maintenance of office building	AD	Alternative Mode		As the need arises				180,000.00			
AD 029	Procurement of materials and services for the maintenance of office equipment	AD	Alternative Mode		As the need arises				72,000.00			
AD 030	Procurement of materials and services for the maintenance of furniture and fixture	AD	Alternative Mode		As the need arises				30,000.00			
AD 031	Procurement of materials and services for the maintenance of <u>office building</u> <i>IT equipment</i>	AD	Alternative Mode		As the need arises				180,000.00			COMMUNICATIONS EQUIPMENT
AD 032	Procurement of materials and services for the maintenance of IT equipment & software	AD	Alternative Mode		As the need arises				30,000.00			
AD 033	Procurement of materials and services for the maintenance of fire fighting equipment	AD	Alternative Mode		As the need arises				9,000.00			
AD 034	Procurement of materials and services for the maintenance of other machinery and equipment	AD	Alternative Mode		As the need arises				120,000.00			
AD 035	Procurement of materials and services for the maintenance of motor vehicles	AD	Alternative Mode		As the need arises				420,000.00			
AD 036	Procurement of various items under GAD	AD	Alternative Mode		As the need arises				1,035,983.52			

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CAPITAL EXPENDITURES												
CAPEX 001	Procurement of materials and services for the Source Development		Alternative Mode	January- September					5,210,000.00			
CAPEX 002	Procurement of materials and services for the Installation of New Transmission Main: Station : SDW to Mr. Balucan Area		Alternative Mode	January- March					120,000.00			
CAPEX 003	Procurement of materials and services for the Installation of New Transmission Main: Station : Mr. Balucan to Mr. Panico		Alternative Mode	January- March					60,000.00			
CAPEX 004	Procurement of materials and services for the Installation of New Transmission Main: Station : Balucan to Puguis-BUYagan Rd.		Alternative Mode	January- March					180,000.00			
CAPEX 005	Procurement of materials and services for the Installation of New Transmission Main: Station : Mr. Pugungen to Mr. Damaco		Alternative Mode	January- March					513,000.00			
CAPEX 006	Procurement of materials and services for the Installation of New Transmission Main: Station : PDV to Mr. Caguling		Alternative Mode	January- March					140,000.00			
CAPEX 007	Procurement of materials and services for the Installation of New Transmission Main: Station : PDV to Hama Lives Stock (H-way)		Alternative Mode	April- June					420,000.00			
CAPEX 008	Procurement of materials and services for the Installation of New Distribution Main : Station: SDW to Mr. Balucan		Alternative Mode	January- March					68,400.00			
CAPEX 009	Procurement of materials and services for the Installation of New Distribution Main : Station: Mr. Balucan To Mr. Panico Area		Alternative Mode	January- March					68,400.00			
CAPEX 010	Procurement of materials and services for the Installation of New Distribution Main : Station: BAPTC to Palmaville		Alternative Mode	January- March					68,400.00			
CAPEX 011	Procurement of materials and services for the Installation of New Distribution Main : Station: Mr. Balucan to Palmaville		Alternative Mode	January- March					136,800.00			
CAPEX 012	Procurement of materials and services for the Installation of New Distribution Main : Station: Mr. Albas to Bell Church		Alternative Mode	April- June					273,600.00			
CAPEX 013	Procurement of materials and services for Rehabilitation Program : Station: Mr. Pugungan to Valley Bread		Alternative Mode	January- March					342,000.00			
CAPEX 014	Procurement of materials and services for Rehabilitation Program : Station: Mr. Lusplan to Florague		Alternative Mode	January- March					513,000.00			
CAPEX 015	Procurement of materials and services for Rehabilitation Program : Station: BES Deep Well		Alternative Mode	January- March					300,000.00			

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CAPEX 016	Procurement of materials and services for Construction of Pump House at Lubas Filtration Plant		Alternative Mode		January- March				1,000,000.00			
CAPEX 017	Procurement of materials and services for Construction of Pump House at Banig Tawang Booster Pump Station		Alternative Mode		April- June				1,400,000.00			
CAPEX 018	Procurement of materials and services for Construction of Pump House at Pico Deep Well 2		Alternative Mode		August - September				300,000.00			
CAPEX 019	Procurement of materials and services for Construction of Slope Protection at Lubas to Lubas Reservoir		Alternative Mode		April- June				280,000.00			
CAPEX 020	Procurement of UV Treatment for Pines Park Spring Source		Public Bidding		January- March				3,488,400.00			
CAPEX 021	Purchase of Support Equipment: Stand-by submersible pump/motors & Motor Controllers		Alternative Mode		January- March				1,200,000.00			
CAPEX 022	Purchase of Support Equipment: Additional PLC for Duplex Media Filter		Alternative Mode		January- March				700,000.00			
CAPEX 023	Purchase of Support Equipment: Multi Cyclone for Swamp Deep Well; Pico Deepwell & DW 14		Alternative Mode		January- March				780,000.00			
CAPEX 024	Purchase of Support Equipment: Acquisition of one (1) Unit Service Vehicle		Public Bidding		April- June				1,900,000.00			

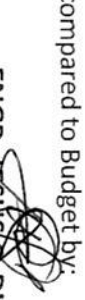
Consolidated by:


SHEENA E. BULAY
Clerk/Processor B.

Noted by:


JOSEPH F. JUNOS
Property Supply Mgmt Officer B

Certified Correct as compared to Budget by:


ENGR. JESUS C. DUCUSIN
Department Manager/ BAC Chairman

Approved by:


ENGR. OLIVER L. TAULE
General Manager